

**Trustees of the Towle Fund
Minutes of Sept 21, 2022**

Open Meeting

September 21, 2022 3:15PM - 4:45 PM Zoom

Present: Gloria Wager, Sandra Levine, Toby O'Leary

Meeting called to order at 3:15PM - Minutes from July 15, 2022 meeting accepted as amended Motion made at 3:20PM to move into executive session per M.G.L. Chapter 4, Section 7 to review and discuss the applications for assistance. All present in favor. Board will reconvene in open session when discussion is completed.

Reconvened to open session at 4:44PM

Disposition of applications:

Applicant #1: Case # 567 (former applicant)

The applicant is a single woman who meets the qualifications for the Towle Fund by virtue of being unemployed, her income, and disability. The woman has lived in Andover for 10 years and has been a recipient of the Towle Fund in the past. This application is a request for help from the Towle Fund as a result of losing her job as a CNA because she was unable to repair her car. Sandra Levine called her and clarified that the woman is requesting help with her rent and is applying for jobs. The committee voted 3-0 to pay the housing invoice through June 2022 which is \$1250. Housing has created a payment plan going forward. The applicant will be contacted by the trustees to inform her about the decision.

Applicant #2: Case 626

The applicant is a single Mom with a young child who is in the process of applying for disability as she is being treated for cancer. Although on a Housing Plan, she is behind in her rent as she has had no income since becoming ill. Sandra Levine spoke with her and her biggest need is help with her rent. The committee voted 3-0 to pay \$1565 toward the back rent. The applicant will be contacted by the trustees to inform her about the decision.

Returned to open session.

It was moved and seconded to adjourn the meeting at 4:45 PM

Respectfully Submitted,
Sandra Levine, Towle Fund member